

APPLICATION FORMS FOR EACH SCHEME

FORM NO-I COMMON APPLICATION FORM FOR SANCTION OF INCENTIVES.

(Fields will be auto populated wherever applicable)

1. Personal Details.

1.1.	Promoter's/Managing Director's Name	Mr./ Ms. / Mrs.	
1.2.	Father's/Husband's Name	C/O/ W/O S/O D/O	

2. Entity/Unit Details.

i.	Name of Entity	
ii.	Type of Business	
iii.	Plot/Survey No.	
iv.	Street/Village Name	
v.	Industrial Estate (if applicable)	
vi.	City/Town	
vii.	District	
viii.	Taluka	
ix.	Pin Code	
x.	Email ID	
xi.	Telephone Number (Including STD and ISD Code)	
xii.	PAN	
xiii.	GST Number	
xiv.	Sector of Entity	

xv.	Type of Entity	
xvi.	Status of Entity (New/Expansion)	
xvii.	Total Investment (Building, Plant, Machinery, Equipment) (in INR Lakhs)	
xviii.	Type of Registration	
xix.	Registration Number	
xx.	Date of Registration (DD/MM/YYYY)	
xxi.	Major Line of Activity	
xxii.	Date of Commencement of commercial operations (DD/MM/YYYY)	
xxiii.	Type of Land	
xxiv.	Date of Lease/Sale Agreement/Sale Deed	
xxv.	Lease applicable till (DD/MM/YYYY)	

Documents to be uploaded–

- (i) Aadhaar of Proprietor in case of Proprietorship, Managing Director in case of partnership firm, Company (LLP), cooperative society, Trust.
- (ii) Authority Letter/ Power of Attorney for availing incentives (in case of Partnership and Companies only).
- (iii) PAN of the business
- (iv) Trade License
- (v) Shop & Establishment License/Factory License/Property Tax Number
- (vi) Electricity Bill in the name of the unit.
- (vii) GST Certificate
- (viii) Registration Certificate
- (ix) Land Lease/ Sale Agreement / Sale Deed.
- (x) Annual Report of the Promoter Company / Companies.

- (xi) Board resolution/ partnership deed.
- (xii) Certificate by CA for not applying for any reimbursement listed in 'The Goa State Logistics & Warehousing Incentives Scheme, 2025', under any other Government schemes.

3. Employment Information (Full time on payrolls only).

Employment Category	Male (No's)	Female (No's)	Goan (No's)	Total (No's)
Highly Skilled				
Skilled				
Semi-Skilled				
Unskilled				
Clerical				
Total				

Documents to be uploaded –

- (i) A copy of payroll of the unit highlighting the number of total employees, and monthly salaries paid to them in that year.
- (ii) Copy of EPF/ ESI Registration.
- (iii) A certificate from CA giving details of salary paid to the employees unit-wise (in case of more than one unit of any kind of the same entity) shall be submitted by the applicant.

4. GST Return Details for the First Month of Operations.

4.1	Date of First Sales Bill (DD/MM/YYYY)	
4.2	Date of Return Filing (DD/MM/YYYY)	
4.3	GST Paid (in INR)	

4.4	Payment Receipt Number	
-----	------------------------	--

Documents to be uploaded –

- (i) Consent to Operate from Goa State Pollution Department.
- (ii) First Sale Bill & First Transaction Copy.
- (iii) Sale Bill & Transaction Copy of the sixth month from the date of commencement of commercial operations.

5. Service Area (Line of Activity): Select as applicable.

(i)	Logistics Parks (Multi-modal/Integrated)
(ii)	Inland Container Depots
(iii)	Container Freight Stations
(iv)	Dry Ports
(v)	Empty Containers Yard
(vi)	Truck Terminals
(vii)	Cargo Terminal Operators (Air/Land/Rail/Waterway)
(viii)	Warehouse
(ix)	Cold Storage Unit
(x)	Testing Facilities
(xi)	Transporting Stations/Transporting Hubs
(xii)	Cargo Accumulation/Segregation Centres
(xiii)	Air Freight Stations

(xiv)	Courier and Express Operators
(xv)	Logistics Service Provider (Customs broker, Air Cargo Agents, 3rd Party Logistics Service Provider (3PL), 4PL, NVOCC, Aggregators/Consolidators)
(xvi)	Transport Service Providers (including Road Hauler, Rail Operator, Shipping Line, Airline, Inland Waterways)
(xvii)	Freight Forwarders
(xviii)	Moving company
(xix)	Others, Please Specify

6. Details of Line of Activity.

Sr.No.	Primary activity	Cargo type (primarily dealt)	Annual Capacity of the unit	Volume of cargo handled (in units) for the year	Value of cargo handled for the year (in Lakhs)

7. Bank Details (for incentives disbursement).

Type of Account	Bank Name	Branch	IFSC Code	Account No.	Re-enter Account No.	Upload Cancelled cheque leaf

Note: Applicant can enter multiple bank accounts such as term loan account, working capital loan account etc.

Declaration

- ☐ I / We hereby confirm that all requisite clearances / approvals / NOCs for running the entity have been obtained and that failure to comply with the requisite clearances / approvals / NOCs may make us liable for legal action as specified under the respective Acts / Codes and Rules including withdrawal of incentives.
- ☐ I / We hereby confirm that the contents mentioned above are true to the best of my / our knowledge.
- ☐ I / We/ am / are jointly and severally responsible for any information found incorrect subsequently and liable for prosecution under the provisions of applicable Acts / Codes and Rules.
- ☐ I / We undertake to refund 10 times the concessions claimed if found were obtained by misrepresentation off acts or in case of misuse.
- ☐ I / We hereby confirm that I have not claimed any subsidy from any other scheme/program of Government of Goa for the same purpose.
- ☐ I / We hereby confirm that I shall allow and/or grant free access to any official authorized by the Directorate of Industries Trade and Commerce for conducting inspection/supervision of the unit or the registers or holding discussions with the employed employees for ensuring proper utilization of the financial incentives/subsidies granted by the State Government.
- ☐ I / We hereby confirm that time to time or as and when required I shall submit to the Directorate of Industries Trade and Commerce all the necessary reports, information and documents specified under the scheme or as required or directed by the DITC.

- ☐ I / We hereby confirm and agree that at any point of time or in an event after the incentive is disbursed, if it is found that the information and documents submitted by are incorrect or that I have obtained the financial incentive by misrepresenting facts, or by submitting furnishing false information, or if it is noticed at any time that the whole amount of financial incentive or a part thereof has been wrongly paid or paid in excess, the Government of Goa /Director of Industries Trade and Commerce shall revoke the subsidy and I shall pay back to the government, the financial incentives received by me, or the same shall be recoverable as arrears of land revenue under the provisions of the Land revenue Code 1968 and/or the Goa, Daman, Diu Public (Recovery & Dues) Act 1986.

Incentives applied for: Tick Box.

- ☐ Subsidy towards investment of Fixed Capital
- ☐ Subsidy towards annual interest rate payable on loans
- ☐ Subsidy towards upgradation in Transportation through tracking devices
- ☐ Subsidy towards upgradation in Logistics Management Software
- ☐ Subsidy towards upgradation in Quality
- ☐ Subsidy towards Skill Development
- ☐ Subsidy on Stamp duty and Registration Charges
- ☐ Subsidy on Electricity Duty for Cold Chain Unit

ANNEXURE A

LIST OF ELIGIBLE BUSINESS

(i)	Logistics Parks (Multi-modal/Integrated)
(ii)	Inland Container Depots
(iii)	Container Freight Stations
(iv)	Dry Ports
(v)	Empty Containers Yard
(vi)	Truck Terminals
(vii)	Cargo Terminal Operators (Air/Land/Rail/Waterway)
(viii)	Warehouse
(ix)	Cold Storage Unit
(x)	Testing Facilities
(xi)	Transporting Stations/Transporting Hubs
(xii)	Cargo Accumulation/Segregation Centres
(xiii)	Air Freight Stations
(xiv)	Courier and Express Operators
(xv)	Logistics Service Provider (Customs broker, Air Cargo Agents, 3rd Party Logistics Service Provider (3PL), 4PL, NVOCC, Aggregators/Consolidators)
(xvi)	Transport Service Providers (including Road Hauler, Rail Operator, Shipping Line, Airline, Inland Waterways)
(xvii)	Freight Forwarders
(xviii)	Moving company

FORM NO- II APPLICATION FORM FOR SUBSIDY TOWARDS INVESTMENT OF FIXED CAPITAL.

(Fields will be auto populated wherever applicable)

1. Entrepreneur Type:

☐ Belonging to SC/ST Community

☐ Women Entrepreneur

☐ Not falling in the above category

Documents:

(i) CA Certified details of shareholding pattern for Paid-Up Capital (For Women Entrepreneurs Only)

(ii) Caste Certificate in case of SC/ST Entrepreneurs

2. Does the Project falls in Backward Talukas? Yes ☐ No ☐

3. Fixed Capital Investment details:

Sr.No.	Type of Assets	Purpose	Investment Amount (in Lakhs)
1	Buildings		
2	Plant/Machinery		
3	Equipment		
4	Total		

(i) **Financing of Assets:** Bank and NBFC or Self-financed?

(ii) **Financing of Entity:** Bank and NBFC or Self-financed?

Documents to be uploaded –

(i) Detailed Project Report, self-attested

- (ii) Statement of Accounts (for purchase of assets)
- (iii) Power Release certificate
- (iv) Implementation schedule indicating
 - a) date of acquiring land
 - b) date of start of construction of infrastructure
 - c) date of completion of infrastructure
 - d) date for placing order for plant, machinery, and equipment. (list for every item)
 - e) date of installation/acquisition of plant, machinery, and equipment. (list for every item)
 - f) date of commencement of commercial Operation.

4. Details of Financial Institution and Loan amounts (Only for Banks & NBFCs).

Term loan sanction	
Name of Financial Institution	
Branch & Address of Financial Institution	
Date of Filling of Application (DD/MM/YYYY)	
Sanction Reference Number	
Date of Sanction (DD/MM/YYYY)	
Amount Sanctioned	

Documents to be uploaded –

- (i) Term Loan Sanction Letter from bank / financial institution.
- (ii) Appraisal report from Bank / Financial Institution along with sanctioned DPR from the Bank.

5. Project Cost, Loan Sanctions and Release, Assets Acquired (in Lakhs).

Nature of Asset	Buildings/Structure	Machinery	Equipment
Approved Project Cost			
Quantum of Loan Sanctioned			
Entity Share			
Loan Received			
Assets Acquired to the extent of Loan Released			
Assets which form Part of approved Project Cost, but loan was not drawn			
Total acquired			

6. Details of Purchases (Building and Structure).

Sr.No	Item	Actual Cost as per Civil Engineer Certificate
1	Items to be chosen from approved items of civil works (drop down list and added)	
2	Items not listed above	

Documents to be uploaded –

- (i) Bills and invoices
- (ii) Item wise and cost wise details of Civil Works envisaged duly certified by Chartered Engineer (Civil).
- (iii) Approved Area Certificate by Town & Country Planning Department.

7. Details of Purchases (Machinery and Equipment).

Sr. No	Name of the machine/ Equipment with specifications	Name of Supplier	Date of purchase	Bill Date	Amount of the bill including freight, Insurance, taxes, etc. (in lakhs)

Upload option shall be provided for lot of equipment in excel as per the table format.

Documents to be uploaded –

- (i) Bills and invoices
- (ii) Item wise and cost wise details of Plant, Machinery & Equipment envisaged duly certified by Chartered Engineer (Mechanical).
- (iii) Quotations from the suppliers of Plant, Machinery & Equipment etc. required for the project.

8. Total Eligible Value of Fixed Assets (in INR): (To be filled by Department).

Sr.No.	Parameter	Value
1	Eligible cost of Building/Structure for investment subsidy	
2	Eligible cost of Plant/Machinery for investment subsidy	
3	Eligible cost of equipment for investment subsidy	

Sr.No.	Parameter	Value
4	Total eligible capital investment	
5	Eligible investment subsidy in %	
6	Eligible investment subsidy in % as per the employment criteria	
7	Total Eligible investment subsidy (Value)	